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**DRAFT**

## **FINAL ACTION AGENDA/MINUTES**

**Village of Estero  
21500 Three Oaks Parkway  
Estero, FL 33928  
Design Review Board  
February 24, 2016 5:30 p.m.**

**1. CALL TO ORDER:** 5:30 p.m.

**2. PLEDGE OF ALLEGIANCE:** Led by Chairman O'Donnell.

**3. ROLL CALL:**

Present: Chairman Albert O'Donnell and Board Members W. Scott Anderson, Barry Jones, Joe McHarris, William Prysi, Gerald Simons, and Patty Whitehead. Absent: Board Member James Tatooles.

Also present: Village Land Use Counsel Nancy Stroud, Community Development Director Mary Gibbs, Development Review Manager Walter McCarthy, and Village Clerk Kathy Hall.

**4. APPROVAL OF AGENDA:**

**Motion:** Move to approve the agenda.

**Motion by:** Board Member Anderson

**Seconded by:** Board Member Prysi

**Action:** Approved the agenda.

**Vote:**

Aye:

Nay:

Abstentions:

## **5. BUSINESS:**

### **(a) Approval of Minutes:**

(1) February 10, 2016

**Motion:** Move to approve the February 10, 2016 minutes.

**Motion by:** Board Member Whitehead

**Seconded by:** Chairman O'Donnell

**Action:** Approved the February 10, 2016 minutes.

**Vote:**

Aye: Unanimous (Board Member Tatoes absent)

Nay:

Abstentions:

### **(b) Unfinished Business:** None.

### **(c) Consent Agenda:** None.

### **(d) Public Information Meetings:**

- (1) Coconut Point Adult Living Facility (District 6) - East of U.S. 41 and south of Pelican Colony Boulevard. Plans to construct two carports north and south of the entry off Murano Del Lago Drive.

Applicant requested continuance for the next meeting.

- (2) Coastal Village (District 3) – North of Estero Parkway and east of Three Oaks Parkway – Plans to construct an 800 square foot metal storage building on the southeast corner of Coastal Village, adjacent to the internal roadway and dumpster.

Community Development Director Gibbs provided a brief explanation.

### **Presentation/Information by:**

Paul Gannon, Coastal Village, and Mike McGuire, Carolina Carports, provided information regarding the construction of an 800 square foot metal storage building, and responded to questions from Board Members.

**Questions or Comments by:** Chairman O'Donnell and Board Members Prys, Anderson, and Simons.

Discussion included photographic evidence of relationship to other buildings on the property as well as neighboring lots; the purpose of the building; whether the applicant

was aware of the architectural code; whether there would be a rollup door; fire ingress and egress; pavement; and height of the structure.

Community Development Director Gibbs noted that she initially had concern with the proposed metal shed and that the applicant was seeking helpful advice. Brief discussion followed related to the architectural code.

**Public Comment:** None.

- (3) Trina Dupay – Outside Kitchen – VAR2015-00025 (District 4) – Variance from the side yard setback for the construction of an outdoor kitchen in the rear of 9188 Estero River Circle located in the Estates at Estero River, east of US 41 and south of Broadway Avenue.

Development Review Manager McCarthy explained that the final decision for a setback variance would be made by the Planning and Zoning Board. He also noted that the outdoor kitchen was built without a permit and that the original application was filed with Lee County in 2015.

**Presentation/Information by:**

Terry Eaton, Sam Negri, and Trina Dupay addressed the purpose for the outside kitchen and responded to questions from Board Members.

**Questions or Comments by:** Chairman O'Donnell and Board Members Prys, Jones, Whitehead, and Simons.

Discussion included pavers; non-structural walls; pervious and impervious surface; concern regarding setting precedent; whether the neighbors had an issue with the outdoor kitchen; the concrete deck; propane fuel for the kitchen; lot coverage; water flow and storm water management; and eaves encroaching on the property line. It was noted that the applicant should provide photos for the public hearing.

**Public Comment:** None.

- (e) **Public Hearings:** None.

- (f) **Workshops:** None.

**6. PUBLIC INPUT:**

None.

**7. BOARD COMMUNICATIONS:**

- (a) **Committee Reports:** None.

- (b) **Chairman's Reports:** None.

**(c) Member Reports and Comments:**

Brief discussion regarding the construction of the new Marriott Hotel and displacement of water.

A motion to adjourn was duly made and passed.

**8. ADJOURN:** 6:21 p.m.

Respectfully submitted,

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Kathy Hall, MMC  
Village Clerk